



# Carbon Reduction Plan





## Carbon Reduction Plan

### Commitment to achieving Net Zero

Advance Consultancy is committed to achieving Net Zero emissions by 2050.

### Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

**Baseline Year:** 2022

#### Baseline year emissions:

<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	0
Scope 2	0
Scope 3	35
<b>Carbon Offsets*</b>	40.41

The following categories are included in our Scope 3 emission figures:

- Category 4 – Upstream transportation and distribution (0)
- Category 5 - Waste generated in operations (0)
- Category 6 - Business travel (29.5)
- Category 7 - Employee commuting (5.5)

### Current Emissions Reporting

**Reporting Year:** 2024

<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	0
Scope 2	0
Scope 3	98.13
<b>Carbon Offsets*</b>	102.33

\*Carbon Offsets are provided by a Monthly Subscription via Ecologi - <https://ecologi.com/>

The following categories are included in our Scope 3 emission figures:



- Category 4 – Upstream transportation and distribution (0)
- Category 5 - Waste generated in operations (0)
- Category 6 - Business travel (42)
- Category 7 - Employee commuting (0.5)

### **Scope 1 Notes**

We currently do not produce any emissions under scope 1 as our core business is providing a service, we do not have any buildings vehicles or manufacturing equipment.

### **Scope 2 Notes**

We currently do not produce any measurable emissions under scope 2 as our office is leased in an agreement including Utilities. Office occupation on average is 2 days per week for a small core team of 3 so any measurement is negligible.

### **Scope 3 Notes**

#### **Purchased goods and services**

Not included in this study as for a core team of 4 in the base line and 5 in 2024 any purchases are small but we will continue to monitor as the business grows.

#### **Upstream transportation and distribution**

This is limited to our IT Hardware and minor office supplies which is all negligible.

#### **Waste generated in operations**

As our service is provided remotely or in workspace provided by the client and our aim to be a paperless business with IT Cloud storage provision we produce little measurable waste.

### **Carbon Reduction Projects**

#### **Completed Carbon Reduction Initiatives**

The following environmental management measures and projects have been completed or implemented since the 2022 baseline:

- Implemented a hybrid working policy to reduce emissions from employee commuting.
- Transitioned to a paperless office to minimise waste.
- Adopted shared working spaces to optimise energy usage.
- Subscribed to Ecologi website to fund tree planting to remove more carbon from the climate than our footprint produces and to ensure we are and continue to be a Net Zero business. The baseline subscription and any adjustments required is reviewed annually and retrospectively adjusted based on the operations for the previous year.



- Deliver Work remotely where practical and fitting with the client scope and agreement.
- As part of our ISO 9001 we pledge to plant 1 Tree for every completed Customer feedback survey we receive which aids to monitor Customer Satisfaction and goes above and beyond to improve our responsibilities to reach Net Zero by 2050.
- As a B Corp Certified company (as at June 2024) we have externally validated approaches and methods to support our compliance to the Environment Impact Area of the B Corp mandate.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Advance Consultancy:

A handwritten signature in black ink, appearing to read 'Matthew Hemmings', with a long horizontal flourish extending to the right.

Name: Matthew Hemmings

Role: Head of Delivery

Date: January 2025